



*The church study day visited St Mary, Holmbury*



# Surrey Churches Preservation Trust

(Registered Charity No 1063656)

## Annual Report for the year to 31st March 2011



*St Mary, Walton on Thames received a grant for bell repairs*



*St James Church, Shere (12th C)*

## Trustees Report

The Trustees present this abridged report and financial statements for the year ended 31st March 2011. A copy of the full report may be obtained from the Chairman at the registered office, Edgecombe, Hill Road, Haslemere, Surrey, GU27 2JN.

### Trustees

The Trustees who served during the year were: Hamish Donaldson (Chairman), Sam Osmond (Hon Secretary), John Harris (Hon Treasurer), Susan Filer, Brian Mepham, Peter Mills, Geoffrey Pink, Andrew Plumridge, Michael State, Peter Williams

### Patrons

The Bishop of Guildford, The Bishop of Arundel & Brighton, The Bishop of Southwark, Mrs Sarah Goad, Lord Lieutenant of Surrey, Mr James More-Molyneux.

### Structure, Governance & Management

The Charitable Trust was established on 7th July 1997 with a Trust Deed which established its objects and powers. The Trust is not incorporated.

### Recruitment and Appointment of Trustees

The work of the Trust falls into three categories: the raising of money (mainly through the annual sponsored Ride & Stride), the distribution of grants to needy churches in the county and the education of the public in our church heritage. Accordingly the Trustees require skills which reflect these needs in addition to the need to be representative of different Christian denominations. When vacancies occur the Trustees identify what skills might be strengthened and consult with the relevant Diocesan Advisory Committees (DACs) and others so as to identify suitable candidates.

Sam Osmond and Susan Filer lead on the marketing and publicity aspects; Peter Mills, Geoffrey Pink and Andrew Plumridge are architects who sit on relevant DACs and Hamish Donaldson is chair of the Guildford DAC; Susan Filer organises tours and study days.

The Trustees also take into account the benefits of a broad representation of different Christian denominations. Hamish Donaldson, Peter Williams and Sam Osmond represent Anglican churches in the Diocese of Guildford, Michael State represents the Roman Catholic Diocese of Arundel & Brighton, John Harris represents URC churches, Peter Mills and Geoffrey Pink represent Anglican churches in the Diocese of Southwark. Susan Filer is a former chairman of NADFAS (National Association of Decorative and Fine Arts) church recorders.

One third of the Trustees retire by rotation every year but may offer themselves for re-election. At the Annual General Meeting to be held on 27th June 2011, Samuel Osmond, Andrew Plumridge and John Harris retire by rotation and offer themselves for re-election.

## Receipts and Payments Account for the year to 31 March

2011 2010

### RECEIPTS

Donations	211	671
Subscriptions	1145	895
Bike Ride Sponsorship	18,101	17,275
Church Tour	298	-
Gift Aid	3,219	3,606
Interest	39	58
Holloway Trip	-	395
Study Day	90	48
Total Receipts	<u>23,103</u>	<u>22,948</u>

### PAYMENTS

Bike Ride Administration	391	467
Share to Nominated Churches	9,068	8,474
Grants to Churches	20,250	12,000
Office Overheads	841	961
Insurance	194	194
Church tour	221	-
Holloway trip	-	238
Total Payments	<u>30,965</u>	<u>22,334</u>

Net Receipts/(Payments)	(7,862)	614
Bank Balances at 1 <sup>st</sup> April	31,634	31,020
Bank Balances at 31 <sup>st</sup> March	<u>23,772</u>	<u>31,634</u>

Approved by ....Hamish Donaldson.....Chairman

.....John Harris.....Treasurer



*The Chairman sets off with a daughter and a granddaughter*

### Independent Examiner's Report

In connection with my examination of the accounts of the Trust, no matter has come to my attention which gives me cause to believe that the requirements to keep proper accounting records, and to prepare accounts from those records in compliance with the requirements of the Charities Act 1993, have not been met. Nor are there any matters to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Harrison Renwick, Incorporated Financial Accountants

### Statement of Assets and Liabilities at 31<sup>st</sup> March

	2011	2010
	£	£
<b>Monetary Assets</b>		
Current Account	4273	12174
Deposit Account	19499	19460
	23772	31634
<b>Liabilities</b>		
Grants to Churches authorised but not yet paid	<u>5500</u>	<u>6000</u>

### Organisation

In addition to the AGM, the Trustees meet three times a year. At two of the meetings (in February and August) they consider Grants and once a year (in December) they review the last Ride & Stride and plan the next one. The annual sponsored Ride & Stride is organised by the County Organiser (Hamish Donaldson) and a team of up to 16 area organisers.

### Risk Management

The Trustees have assessed the risks to which the charity is exposed and have systems in place to mitigate the risks the Charity faces.

### **Objectives and Activities**

The trustees apply the funds of the Trust for the restoration, maintenance, preservation, repair and reconstruction of Christian Churches and Churchyards (and of any fixtures and fittings in the said churches) in the County of Surrey. The funds are applied through grants (typically of £1,000 to £3,000) made to churches that apply to the Trust. The main fund raising event is the Annual Ride & Stride which is described later in this report.

The Trust also educates the public in the appreciation of church buildings and their heritage by organising study days and church tours.

### **Achievements and Performance**

#### The 2010 Fund Raising Ride & Stride

The second Saturday in September is always the day of the National Churches Ride & Stride and this year it again coincided with National Heritage Day. We were fortunate that it was very pleasant weather and over 30,000 people took part nationwide, raising over £1.2 million to aid church preservation.

This was the fifteenth year that we in Surrey have participated and 200 churches welcomed cyclists and walkers, who raised £18,101. Limpsfield St Peter and Fetcham St Mary were the top scorers; Godstone and Godalming were the top areas.

The organising committee consisted of: Hamish Donaldson, Chairman & County Organiser, John Harris, Hon. Treasurer, Sam Osmond, Hon. Secretary, and a team of dedicated and experienced Area Organisers. Our GiftAid procedure also worked well with the Secretary again helping the Treasurer to reclaim over £3,200 in tax refunds. Our Hon. Treasurer, John Harris puts in a great deal of work on behalf of the Trust and we are very grateful for his very positive contribution. Our grateful thanks also go to the Secretary and Area Organisers for all their enthusiasm and hard work.

This year's Ride & Stride will take place on Saturday 10th September – and we hope that as many as possible will take part – and enjoy themselves.

## Grants

At the August 2010 meeting £16,750 was allocated for the following applications:

1. St Mary, Walton on Thames, Grade I Saxon origins. £2,000 for the restoration of bells and bell frame
2. St Thomas, East Clandon, Grade I C12 nave, 13C chancel. £2,000 for Re-roofing North aisle, vestry & nave
3. St John the Baptist, Croydon, Grade I, Saxon origins. £2,500 for re-roofing and stone repairs
4. St Nicholas Peper Harow, Grade II\* C13 origins, Pugin 1840. £1,500 for repair of chancel & chapel roofs
5. St John the Baptist Puttenham, Grade II\* Saxon & Norman origins, £1,500 for DDA toilet, boiler & kitchen extension
6. Wallington Christian Centre, Sutton, NL 1927. £1,000 for roof repairs
7. St Barnabas, Sutton, Grade II 1881, £2,500 for repairs to roof and electrical re-wiring
8. Watts Mortuary Chapel, Compton, Grade I 1898. £750 for drainage repairs
9. St Mary, Guildford, Grade I Saxon origins. £3,000 for repairs to roof of St John Chapel

At the February 2011 meeting £6,000 was allocated for the following applications:

10. St Mary, Horsell, Grade II\*. C14 on Norman site. £500 for security system following thefts of lead
11. St Mary, Sanderstead, NL. £1,000 for upgrading church and church hall facilities
12. St Mary, Holmbury, Grade I 1879 by Street. £2,500 for re-shingling the spire
13. Guildford, Guildford, St Mary, Grade I Saxon origins. Increased grant of £1,000 for repairs to roof of St John Chapel
14. St Barnabas, Sutton, Grade II 1881, Increased grant of £1,000 for repairs to roof and electrical re-wiring

## Talk on Late Stewart Monuments in Surrey

On 15th May members and friends attended a talk at St Mary's Church Reigate followed by a tour to see the monuments and the Cranston Library (founded in 1701, it is the oldest public library in Britain).

## Church Tour

Our church study day was held on Saturday 9th October. The programme consisted of tours of four churches south west of Dorking dating from 12thC to 19thC. Starting at Westcott, Holy Trinity the tour then went to Abinger, St James, St Mary the Virgin at Holmbury and St James at Shere.

We are very grateful to trustee Susan Filer for organising these tours.

## Events planned for 2011

Events planned for the coming year include:

- Talk and tour of Brookwood Cemetery on 14th May
- Annual General Meeting of the Trust 27th June
- The annual Ride & Stride Day on Saturday 10th September
- Our church study day on Saturday 8th October

More details of all these events can be obtained from 01730 829455

## **Financial Review**

### Funding Sources

The money raised by the Ride & Stride together with Gift Aid recovery and donations means that the Trust had a gross income of £23,103 for the year. Half of the funds raised by the Rider is given to the church for whom he rides. This amount of £9,068 returned is rather more than in previous years

### Reserves Policy

The Trustees have a policy of retaining £10,000 as a reserve in the event of an urgent call from a church in need. Otherwise it is the policy of the Trustees to distribute all monies raised by the Trust. The amount distributed to churches in the county by way of grants was £20,250.

### Investment policy

The Trustees run a current account with Barclays Bank and a deposit account with CAF (Charities Aid Foundation). This deposit account meets the needs of the Trust to have access to the funds while obtaining a higher rate of interest than that available in a bank current account or deposit account.

### Plans for the Future

The Trustees have set themselves the objectives of

1. finding a new County Ride & Stride Organiser for 2011/2012
2. increasing the number of Area Organisers from 8 to 12
3. increasing the number of paid up members from 100 to 120 during the next 18 months
4. find new sources of funds (e.g. landfill site operators)
5. improving PR and publicity by appointing a (volunteer) PR person
6. increasing the number and clout of the list of 'patrons'.

Approved by the Trustees on 27th June, 2011 and signed on their behalf by:

Hamish Donaldson, Chairman